



The Hertfordshire Centre Caravan & Motorhome Club

**Minutes of committee meeting held on 20 April 2024
Whaddon Village Hall**

Position	Members	Initials	Attended
Chairman / Website Editor	Alan Evans	AE	Yes
Treasurer	Vanessa Cannon	VC	Yes
Secretary	Jean Hickman	JH	Yes
Rally Secretary	Sandie Evans	SE	Yes
Social Secretary	Jenny Vardon	JV	Yes
Rally Equipment Officer / Health and Safety Officer	Gordon Percy	GP	Yes
Public Relations Officer	Michele Gilbert	MG	Yes
Attendance Officer	Sue Flood	SF	No
Audio Equipment Officer	Mick Lucas	ML	Yes
	Stacey Hickman	SH	No



MEETING MINUTES

	Discussion	Action To Be Taken By	When
1.	Welcome		
1.1	The Chairman opened the meeting and welcomed Committee members.		
2.	Apologies for absence		
2.1	Apologies were received from SF and SH.		
3.	Minutes of meetings held in 05 February 2024		
3.1	The minutes were agreed to be a true record of the meeting.		
4.	Matters arising from previous meetings		
4.1	There were no matters arising.		
5.	Chairman's report		
5.1	The Chairman presented his report. He thanked VC for her hard work in completing the end-of-year accounts. The Chair reported that he was continually receiving good comments on rallies from Herts members and from visitors which were supporting the Centre financially. These said that the Centre was friendly and inclusive which encouraged others to join us. The Chair advised that he had purchased rechargeable lights, which could be hung in different ways. The Committee discussed where all the Colman shelters and the guttering were located. It was agreed that a register would be established to keep a record of the shelters.	AE	June 24
6.	Treasurer's report		
6.1	VC delivered the Treasurer's report. She advised that at the end of January 2024 the balance had been £11,937, and at the end of February 2024 it had been £12,866. Expenditure had been £929, costs from the Valentine's rally and the zoom for the year. Income was £1,358, consisting of payments for Valentine's and Easter rallies. The bank balance at the end of February had been £12,866 and at the end of March was £13,121. Income was £3,120, most of this was for upfront payments for the Easter rally and Sywell rally. The expenditure was £1,865 which included payments for the Wroxham boat tour and cash for the Easter entertainment.		
6.2	The Committee was reminded that the accounts for 2023 had been completed and had been circulated for review and approval. The deficit on the previous year was £180. VC advised that she had gone over the accounts in general terms and had nothing further to add to that report.		
6.3	It was reported that the Centre had received the regular grant of £1,200.		
6.4	The Chairman remarked that despite efforts to spend money on equipment and on other items which supported great rallies for members, the Centre's finances remained healthy.		
7.	Secretary's report		
7.1	JH reported that she had sent a get-well-soon card to Brian Tanley and a condolence card to Brian George's family.		



8.	Rally secretary's report		
8.1	<p>SE reported the following:</p> <p>Past rallies</p> <ul style="list-style-type: none"> • More bookings were required for the Chairman's rally as there were only 17 vans at the time. The entertainment would be a singer/comedian on the Friday evening and a singer (Megan) to sing 40s music for a short time on Saturday, followed by other types of music later. The caterers were charging £12.50 per head. The Committee agreed this would be subsidised by the Centre. • Due to issues with the small kitchen at the venue for the Children in Need rally, Jo Longhurst had decided to do a menu of jacket potatoes with fillings for 2024 rally. • Rally officers were required for the Broom rally in November. <p>Programme 2025</p> <ul style="list-style-type: none"> • The draft 2025 programme had been circulated to the Committee. • Sandon venue was not accepting bookings at that time. • Valentine's had not been booked yet as confirmation had not been received from the venue. • Blue Lias would only take bookings year to year so it would be contacted later. • The Committee was asked to nominate sites they would like to see in the programme. • New Year 2025 currently had no rally officers. • There was no holiday rally in the programme but one could be included if members put themselves forward and said where they would like to go. • It was agreed to include a cabaret weekend in the programme. 		
8.2	JH advised that there were not many bookings yet for the half-term rally in October. Halls were being looked into and booked for socials. It was agreed that this would be publicised on Facebook.		
8.3	ML suggested that all rally officers and assistant rally officers should get a free rally to reflect the hard work that is put in to running rallies. The Committee agreed to try this suggestion for a year with immediate effect. This would not apply to holiday rallies which would be discussed individually.		
9.	Any Other Business		
9.1	ML reminded members that without the new music speaker and the goodwill of members to use their own and Spotify account, the New Year rally 2023 would have been a disaster when the disco cancelled on the day. ML recommended that the Centre buy a laptop or tablet with mobile data and sign-up for a Spotify account. This could be used throughout the year for the pleasure of members. The Committee agreed that this was a good idea and ML and JH agreed to investigate what needed to be purchased.	ML/JH	June 24



9.2	SE raised the question of whether a first aid kit should be included in rally kits. It was noted that items in a kit go out of date quickly and rally officers are not permitted to out medicines or medical supplies. It was therefore agreed that ralliers would be expected to use their own first aid kits if they had a problem.		
9.3	Committee members were asked how they felt new members previously from North London were fitting into the Centre. The Committee agreed that this was a very positive move and they had all joined in very well. AE advised that he had suggested that they might like to join the Committee or have a guest appearance at meetings.		
9.4	The Chair recommended that the Centre should start to look for a new Chair as he felt he had done it for long enough. He would be happy to have one more year but that would be the last year.		
10.	Close		
10.1	The meeting closed at 17.15pm.		